

## NEW ENROLMENT GENERAL PERMISSION TO PUBLISH AND DISCLOSE INFORMATION

Dear Parents and Carers

I am seeking your permission to allow the School/Department of Education and Communities to publish and/or disclose information about your child for the purposes to share his/her experiences with other students, informing the school and broader community about school and student activities and recording student participation in noteworthy projects or community service.

This information may include your child's first name, age, class and information collected at school such as photographs, sound and visual recordings of your child, your child's work and expression of opinion such as interactive media.

The communications in which your child's information may be published or disclosed include but are not limited to:

- Public websites of the Department of Education including the school website, the Department of Education intranet (staff only), blogs and wikis.
- Department of Education publications including the school newsletter, annual school magazine report, promotional material published in print and electronically including on the Department's websites.
- Official Department and school social media accounts on networks such as See Saw and You Tube.
- Local and metropolitan newspapers and magazines and other media outlets.

Parent should be aware that when information is published on public websites and social media channels it can be discoverable online for a number of years, if not permanently. Search engines may also cache or retain copies of published information. Third parties can also link to published information.

Yours sincerely

Donna Harris  
Principal

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I have read this permission to publish and: (please tick one)

I give permission

I do not give permission

to the School/Department of Education to publish information about my child as described above, including in publicly accessible communications.

The signed permission remains effective until I advise the school otherwise.

Child's Name: \_\_\_\_\_ Year: \_\_\_\_\_

Parent/Carer Name: \_\_\_\_\_ Parent/Carer Signature: \_\_\_\_\_

Date: \_\_\_\_\_